

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Ahmad Huneidi	Telephone number: 0113 336 8651	
Subject²:	Section 278 highway works for a phased development of four residential buildings, townhouses and student accommodation with ground floor uses comprising retail, commercial, community, health, cultural and leisure with associated access, parking, landscaping, infrastructure works and a new river wall and bridge crossing at 10-81 Kirkstall Road, Leeds LS3 1LH.		
Decision details³:	<p>What decision has been taken? The Chief Officer (Highways and Transportation);</p> <ul style="list-style-type: none"> a) Noted the detail of the highway works as set out in paragraphs 1-4 in the Design and Cost report and as shown on the plan included at Appendix 3; b) Gave authority to negotiate the terms of and enter into an agreement with the developer under the provisions of Section 278 of the Highways Act 1980; with the highway scheme to be designed and implemented by the City Council on behalf of the developer; c) Requested the City Solicitor to revoke the existing Traffic Regulation Order (TRO) on Kirkstall Road up to Willow Road / Viaduct Road junction and advertise a Draft TRO for 'No Loading at Any Time'; and if no valid objections are received, to make, seal and implement the new TRO as advertised; and d) Gave authority to incur capital expenditure of £650,000 consisting of £500,000 civil works costs, £100,000 staff fees and £50,000 commuted sums, all of which will be fully funded through the Section 278 agreement. 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision</p> <p>To upgrade the pedestrian crossing on Kirkstall Road in front of the site to a Toucan crossing, including widening the central path;</p> <p>To the existing footway along the whole of the site frontage to 4.0m. The footway behind bus stop number 11762 in front of the site will be widened to 5.0m. The additional land will then be dedicated to highways;</p> <p>To form two vehicular access points on Kirkstall Road to serve the development;</p> <p>To remove all redundant access points along the site frontage and reinstate full-height footway;</p> <p>To revoke the existing Traffic Regulation Order (TRO) on Kirkstall Road up to Willow Road / Viaduct Road junction and provide a new TRO to 'No Loading at Any Time' '; and</p> <p>To carry out the associated resurfacing, road marking / signage alterations and street lighting associated with the above in accordance with the standards. The TRO will be implemented following authorisation of the City Solicitor to advertise a Draft TRO; and if no valid objections are received, to make, seal and implement the TROs as advertised.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>None.</p>
Affected wards:	Little London & Woodhouse
Details of consultation undertaken⁴:	<p>Executive Member Councillor Helen Hayden 05.12.2022</p> <p>Ward Councillors Little London & Woodhouse ward members were consulted by email on Thursday 3rd November 2022. No comments have been received from the ward members.</p> <p>Chief Digital and Information Officer⁵ N/A. The scheme does not relate to or affect the Council's use of digital technology.</p> <p>Chief Asset Management and Regeneration Officer⁶ N/A. The scheme does not affect any asset or regeneration schemes relating to the City Council.</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

	<p>Others:</p> <p>The Emergency Services and West Yorkshire Combined Authority (WYCA) were consulted by email on Thursday 3rd November 2022. Internal consultation has also been undertaken with colleagues in Highways and Transportation department by email on on Thursday 3rd November 2022.</p>	
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Peter Morris</p>	
List of Forthcoming Key Decisions⁷	<p>Date Added to List:-</p>	
	<p>If Special Urgency or General Exception</p> <p>N/A</p>	
	<p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>	
Publication of report⁸	<p>If not published for 5 clear working days prior to decision being taken the reason why not possible:</p>	
	<p>If published late relevant Executive member's approval</p> <p>Signature _____ Date _____</p>	
Call In	<p>Is the decision available⁹ for call-in?</p>	<p><input type="checkbox"/> Yes</p>
		<p><input checked="" type="checkbox"/> No</p>
	<p>If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:</p>	
Approval of Decision	<p>Authorised decision maker¹⁰</p> <p>Gary Bartlett – Chief Officer, Highways & Transportation</p>	
	<p>Signature</p> 	<p>Date</p> <p>30.11.2022</p>

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.